Regular Commissioners’ Meeting

Plattekill Fire District

March 11th, 2025

Time: 7:03 PM

Salute to Flag

Commissioner’s Present:

Commissioner Brian Stafford Aye Commissioner Robert Jackson Aye

Commissioner Jim Hoppenstedt Aye

Commissioner Richard Merrill Aye

Commissioner Patricia Betanzos Aye

Treasurer Cynthia Delgado Aye

Secretary Nancy Papo Aye

Item #1 Public Input: None

New Members:

Marilyn Velaquez

Kacy Tirapelli

Item#2 Vouchers:

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Robert Jackson made a motion to pay the vouchers. Commissioner Patricia Betanzos seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Commissioner Robert Jackson Abstained from signing Haight Fire Equipment

Commissioner Brian Stafford Abstain from J&N Stafford voucher.

Item#3 Meeting Minutes

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Robert Jackson made a motion to accept February meeting minutes. Commissioner Richard Merrill seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Item#4 Treasurers Report Statements reviewed by Commissioner Robert Jackson

**TREASURER REPORT**

**MARCH 11, 2025**

General Fund – $863,804.20

Petty Cash - $241.00

Vehicle Reserve – $11,817.41

Land & Building – $40,902.28

Voucher #24-383 and 24-533-535 in the amount of $75,277.65 are presented for payment.

Voucher #25 – 36 to 25- 154 in the amount of $155,759.98 are presented for payment.

A deposit of $276,254.30 from the Town of Newburgh was made. This is the last tax check due to the District.

The last bond payment for the SCBA was made this March.

Treasurer gave letter to board about bills and be given 1 week prior to meeting.

A discussion on mail boxes for officers will check quill to see pricing 3 mailboxes.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion accept treasurers report as read. Commissioner Robert Jackson seconded the motion

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Item#5 Chief’s Report

**Chief’s Report**

March 11, 2025

Call Breakdown, 47 Calls for Month of February (Slowest in 3 Years) (1 UAC, 97.8% for February)

* 26 EMS Alarms (1UAC, 96% Response Rate, EMS)

1. 16 Critical Alarms
2. 6 Stable Alarms
3. 3 Unstable Alarms
4. 1 Medical Alarm

* 7 Mutual Aid (Fire)
* 6 Personal Injury Motor Vehicle Accidents
* 3 Automatic Fire Alarm
* 2 Public Service

(1) Lock Out

(1) Cat in a Tree

* 1 HAZMAT CO Alarm
* 1 Structure Fire
* 1 Vehicle Fire

Total Calls for 2025 (to 2/28/25): 117 (3 UAC’s 97.4% Response)

* EMS Alarms: 75 (96% Response Rate)
* Fire Alarms: 42 (100% Response)

Average Drill attendance for February 2025; 31 Members

Average Fire Call Attendance; 16

Average EMS Call Attendance: 8 (We have seen a drastic increase in membership engagement in the EMS response field, including now nine (9) alarms that yielded 16 members in attendance in 2025.)

Battalion 4 Drill: 106 emergency service responders

**New Members:**

* Marilyn Velazquez
* Kelcy Tirapelli

**EMS Division Report, See Attached**

* Zoey Thomakos Has been cleared to ride solo as an EMT w/ Plattekill. Her first solo crew night was yesterday, Monday March 10th, 2025. This evening yielded zero calls.
* Members in the EMT Class have all passed their first exam with the lowest Grade being an 82!

1. We have begun CIC (NYS Certified Instruction Coordinator) Services with Sandra A. Wilson, from Walden, NY. Sandra Will be our CME Coordinator and CIC instructor. She will also be the sign off for the EMT recertification process. These bills, when the appropriate training takes place will come out of the budgeted expenditure line item 280.004. See Attached Quote.

2. ***Notification:*** While updating our CPR and “Joined on “Files we found that there are twenty-six (26) members that need some vital information that needs to be completed to continue membership status. This includes applications and NYS Required arson checks. Most of the concerns come from 23’/24’ time frame. Announcements have gone out. (See Attached)

Breakdown on needs by date:

1 From 1980 (Grandfathered in)

1 From 2002

1 From 2013

1 From 2014

1 From 2018

1 From 2020

11 From 2023

3 From 2024

(Does not include the members with no applications)

1. Need to Purchase two (2) Printers to replace the printers that no longer work, connect or print from any computer. One (1) will be for the Officers office in the front of Station 1 and one (1) for the Office at Station 2. They are brand Image CLASS MF462dw - All-in-One, Wireless, Duplex Laser Printer for the cost of $279.99 each. Purchase to be made from Line Item (1) 200.002 and (1) 200.001.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to purchase printers. Commissioner Robert Jackson seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Station 2 Painting for the entire building, including Bathrooms, Halls, Kitchen and Office. The building has not been painted since the station opened in 2006 and was to service as the base coat primer. Colors to be Determined. The cost of Painting project is $3,275.00

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Richard Merrill made a motion to have station 2 painted with pricing above. Commissioner Jim Hoppenstedt seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

1. from O & R Painting, Wallkill, NY.

1. Floor Maintenance to Strip and Wax Station 2’s floor for a cost of $881.60 from Nadoka Cleaning, 26 Hudson Circle, Marlboro NY 12542.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Richard Merrill made a motion to go with floor cleaning for 881.60. Commissioner Patricia Betanzos seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

6. Thew New Brush response Vehicle is being picked up on Friday March 14th, 2025. AC Foster, Commissioner Stafford and I are going to PA for training and vehicle acquisition. We will be the “train the trainers” for the new unit. This is the vehicle we received on a NYS Funding grant.

7. Budgeted Project Line Item 300.002 for $15,000 is for the purchase of an EMS response vehicle. We would like permission to go ahead with this purchase. Unfortunately, every vehicle we find within our budget sells within days of being listed. The vehicle we are looking to purchase is a used “Tahoe” SUV type vehicle. We are keeping the vehicle costs low so that the $15,000 can include the lettering aspect. However, with the recent search and the new acquisition of the new brush response vehicle we are also getting to the price to re-habilitate 47-46 with either a new utility body or new enclosed cap with shelving and slide out. This would also include painting - correction and detail like we did the chiefs vehicles.

We would like permission to start the process with either solution, this way when we find a vehicle we can make an immediate offer or evaluate the costs of the vehicle we already own.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Richard Merrill or the rehab of 46 made a motion to allow purchase up to 15000.00 for vehicle when available. Commissioner Patricia Betanzos seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

8. Would like to start phase two of the remount of 645 project. The estimated cost is $220,150 through an OSAGE remount on a Ford E450 Gas Chassis using the existing box and refurbishing it to a like new condition. It is currently a four (4) year process from date of award. This was the original plan from purchase in 2013. Re-visited as still the Plan of Action on July of 2024 and then again after the in-service of the new “645” in October of 2024.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to start project on ambulance #8. Commissioner Robert Jackson seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

The committee, the Chiefs Office and the EMS Division Leadership met with Desorcie Emergency Vehicles in January to discuss the plan and obtain the documentation.

Cost of New Chassis and Refurbed OSAGE Super Warrior Box: $220,000.00

Approximate Cost of Exact 647 Style from OSAGE w/ Warrior Box: $319,000.00

Approximate Cost of Exact 645 Style from OSAGE w/ Super Warrior Box: $423,000.00

9. The Leadership Symposium the Chiefs office is putting together out of the budgeted line item is coming along. To date we have confirmation from three (3) instructors who will be presenting at our event. Time frame for this training will be August / September 2025.

10. Jordan Papo has resigned her position as NIFER/BFIR Data Entry Clerk. Discussion.

A discussion on replacement board will get ahold of interested members. Chief’s will interview and bring back to board on recommendation. Richard Merrill and Robert Jackson will be involved in interviews.

11. Executive Session for Personnel issues w/ Chief’s.

Submitted:

**Christopher Mancuso**

Chief Christopher Mancuso

Item # 6 New Business

A discussion on Antonio Cepeda is confused he has some medical issues. 10 Members stopped by to visit him and he was very happy to see everyone. A group of members have become his health liaison.

Penflex Paperwork was sent out via express mail update information hanging on wall.

A discussion on physicals on other places to go to other places the RFP has no Drug test on it discussion on new members then no drug testing unless there was an incident board needs to come up with a plan and a motion. Will have completed before next year. Middletown said if guaranteed 20 people will send unit here, If only 2 shows up then get charged for 20. Will follow up with paperwork to the board.

Commissioner Patricia Betanzos stated that going through Policies feels like needing a workshop to go over policies. Feels one meeting a month must go board needs to meet more often.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to do extra meeting 4th Tuesday of the months of April 22nd May 27th June 24th July 22nd and august 26th . Commissioner Richard Merrill seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Commissioner Patricia Betanzos rewrote the anti-discrimination policy gave to board to review.

A discussion on Solar farms is going to talk to them and come back to the board.

Genetech was contacted found oil leak not starting up on its own going to meet with station 2 crew to see if generator starts.

New member Kacy Tirapelli board welcomed.

Lease with department between dept and district it’s a one-year lease for the 2800.00

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to sign lease. Commissioner Patricia Betanzos seconded the motion.

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

The board requested Chantel Stephens to come to the next meeting to update on website.

A discussion on Golf fund raiser wanted to know if the board wants to show its support and sponsor something.

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Patricia Betanzos made a motion to be a lunch sponsor for 500.00. Commissioner Richard Merrill seconded the motion

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Item # 7 Old Business

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Patricia Betanzos made a motion to go into executive session at 8:07 pm. Commissioner Jim Hoppenstedt seconded the motion

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to come out of executive session 9:42. Commissioner Richard Merrill seconded the motion

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to for investigation 2025-02 for mandatory remediation training and chiefs to provide access must be within 30 days. Commissioner Robert Jackson the motion

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to investigation 2025-01 accept resolution recommendation of legal counsel imposing remedial and ongoing training specifically related to NYAS harassment laws. Commissioner Robert Jackson seconded the motion

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Abstain

Commissioner Richard Merrill Aye

\* Upon motion made, seconded and discussion held, the following resolution was approved by the commissioners, Be it resolved Commissioner Jim Hoppenstedt made a motion to adjourn the meeting. Commissioner Robert Jackson seconded the motion

. On the vote: Commissioner Jim Hoppenstedt Aye

Commissioner Robert Jackson Aye

Commissioner Brian Stafford Aye

Commissioner Patricia Betanzos Aye

Commissioner Richard Merrill Aye

Adjourned

Submitted Nancy Papo

Time 9:47